

**MINUTES**  
**FINANCE COMMITTEE**  
**Tuesday, February 12, 2013**  
**City Hall, Room 207**  
**5:30 P.M.**

MEMBERS: Alders Amy Kocha, Tom De Wane, Andy Nicholson, Tom Sladek

OTHERS PRESENT: Alders Joe Moore and David Boyce, Dawn Foeller, Diana Ellenbecker, Rick Jensen, Lynn Boland, Dawne Cramer, and others.

1. Roll Call. All present except for Ald. Amy Kocha.
2. Approval of the Agenda.

A motion made by Ald. Andy Nicholson, seconded by Ald. Tom Sladek, and carried to approve.

3. Approval of the minutes of the Finance Committee meeting of January 22, 2013.

A motion made by Ald. Andy Nicholson, seconded by Ald. Tom Sladek, and carried to approve.

4. Request by the Finance Director, on behalf of the City Assessor, to cancel certain real and personal property taxes.

Finance Director Foeller stated that there were some Personal Property tax bills that were recorded twice on our tax roll, once by the company leasing the equipment to the business and again by the business leasing the equipment at the same location which meant that they were taxed twice for the same property. The tax payer is requesting to remove the duplicate tax bill or refund the dollars if payment was made for the duplicate assessment.

A motion to approve made by Ald. Andy Nicholson, seconded by Ald. Tom Sladek, and carried to approve.

Ald. Amy Kocha arrived.

5. Report of the Purchasing Agent:

- a. To award the purchase of a 16' Rotary Mower to Horst Distributing for the amount of \$68,979.

A motion to move made by Ald. Tom Sladek, seconded by Ald. Andy Nicholson, and carried to approve.

- b. To award the purchase of an Aerial Lift Truck to Utility Sales & Service for \$94,926.

A motion to approve made by Ald. Tom Sladek, seconded by Ald. Andy Nicholson, and carried to approve.

- c. To authorize the purchase of services from Baycom, Inc. in the amount of \$20,390 for programming and upgrades to 275 Police Department mobile radios. Once completed, all new and existing radios will be fully compatible and activated on the Brown County Public Safety radio system, with proper security credentials.

Ald. Tom Sladek questioned why this item was not put out for bid. Finance Director Foeller responded that due to the type of service work Baycom is providing; only they have been authorized through Brown County to program the radios. Officer Muraski verified this information stating that there is only one security credential available for the radio system which does not allow other radios to access the police and fire unit network.

It was then questioned why the radios that will be used by the system have not been put out for bid (3 VHF radios were included in this request). Officer Muraski responded that the three additional radios being purchased are required for the VHF banding. The radios are actually bid by the State of Wisconsin through the Western States Cooperative Alliance (WISCA), and that it is competitively and publicly bid and awarded at a regional and national level. Motorola is the approved vendor for radios, and Baycom is the approved dealer for northeast Wisconsin. Other options do exist when purchasing radios, but the City of Green Bay has chosen to use Motorola for consistency, continuity, and compatibility with the communication system. Other radios could work with the system, but the radios must be purchased from Motorola in order to be covered under our warranty.

A motion to approve by Ald. Tom Sladek, seconded by Ald. Andy Nicholson, and carried to approve.

## 6. Report of the Finance Director.

Finance Director Foeller introduced Rick Jensen as the new Purchasing Manager.

Finance Director Foeller stated that the source of funds for both the purchase of the Rotary Mower and the Aerial Lift Truck under Item 5, a. and b., are currently showing in the 101 Fund and are actually in the 426 Fund. It was requested to make the clerical correction.

A motion to receive and place on file by Ald. Andy Nicholson, seconded by Ald. Tom Sladek, and carried to approve.

A motion to adjourn at 5:38 p.m. by Ald. Andy Nicholson, seconded by Ald. Tom Sladek, and carried to approve.

2013 Contingency Fund  
\$110,000

- 1) **THIS MEETING IS AUDIO TAPED:** THE AUDIO OF THIS MEETING & MINUTES ARE AVAILABLE ON LINE AT [WWW.CI.GREEN-BAY.WI.US](http://WWW.CI.GREEN-BAY.WI.US).
- 2). **ACCESSIBILITY:** Any person wishing to attend who, because of a disability, requires special accommodation should contact the City Safety Manager at 448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3). **QUORUM:** Please take notice that it is possible that additional members of the Council may attend this committee meeting resulting in a majority or quorum of the Common Council. This may constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4). **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.